Example of a correctly completed match card (first innings):

The following detail has been entered:

- The match result
- Batsmen’s scores
- Details of the batsmen’s dismissal
- FOW (fall of wicket) ie the team score when each wicket fell
- Bowling figures
- Fielding figures
Entering match details into MyCricket – Summary

1. Log in

2. Select your team – it is preferable if this is done before the match begins (many teams do this the night before the match)

3. Enter the match result – Either team can enter the match result, but when you do so, ensure that you enter “toss” and “batting first” fields, plus team totals for BOTH TEAMS, and extras for both teams. Innings closure information and match result also need to be entered.

4. Enter player scores – Players can be moved into correct batting order. Remember to include the bowler number in the “num” field, when entering bowling figures, to ensure bowlers appear on the completed scoresheet in the order that they bowled.

5. Log out

Important: Time limits apply for results entry and teams may be penalised for late entry of match results and/or player scores. Matches will be “locked” after the deadline. See the relevant Rules (Juniors or Seniors) for details.

Detailed Results Entry Guide

Detailed instructions for entering your results into MyCricket are provided on page 3.

Notes for Junior results:

1. A “result” is achieved in a match when the team batting second passes the score set by the team that batted first. For example, if team A bats first and scores 50, then team B wins when it passes 50 runs. Coaches are encouraged to continue junior games so the players get to play for longer etc however the scorebook should be ruled off and only those runs/wickets etc scored up to when the result was achieved (ie as soon as the score passes 50 runs in this example) should be recorded in My Cricket.

2. When a batsman retires due to compulsory retirement the correct notation should read “retired not out” which is abbreviated “rtno” (not “retired” or “rt”) – this is important as it affects player averages at the end of the season.

3. The only batsmen who are “not out” are those remaining at the end of an innings. (One if a team is all out, and two if a team bats out its allocated overs.) Similarly, the batsmen remaining at the end of your innings should be listed as “not out” – they did not retire. Anyone who did not bat at all will appear as “dnb” (“did not bat”).

4. For clarity, batsmen should be listed in batting order and all players should be listed whether they batted or not (non-batters will appear listed as “dnb”). When entering bowlers’ figures, please remember to complete the “num” field – that is the bowler number, or the order in which players bowled.

5. Wides and no balls bowled by the bowler are always included in the “runs” column for that bowler. You may, in addition, list these separately in the wides (wd) and no ball (nb) columns.
Detailed Instructions for Results Entry

STEP 1: Log in at this screen

If you do not have a username and password, contact your Club's MyCricket administrator who can set you up with one.

STEP 2: SELECT THE TEAM for the match.

Note: This step can be done ahead of time, ie days before the match, and will save you time on match day.

SELECT the Season, Round and Grade, then Press "Go".

The next screen should look like something like this:
You need to get the players from the box on the left (the Player List), across to the box on the right (the Selected Players). NB above the Player List box is an option to Apply a Player Filter. If you check "No Filter", all the players registered with your club should show up. If a player is not there and you know you have entered him, he may either not be "registered" or his "role" may need "reconfirming" in My Cricket.

To select players, you highlight the player in the left hand box, and then click on "Add". He will move across to the Selected Player box.

Move the players over in batting order.

Once you have moved all the players over, click on "Update" (at the bottom right of the Selected Players box).

STEP 3: Enter the Match Result

The screen should look like this:
You need to check:
* Season, Round and Grade are correct. If not, change them, then click GO.

You need to enter the information for:
* Toss Won By, and Batted First

Then you need to enter the match result summary for both sides (ie the team score plus sundries).
* Click in the "Innings Commenced" check box to enable entry of data

Do this for both teams (you and the opposition.)

Complete the "result" section by selecting from the options - click on "---Make Selection---" to get the options to come up.

NOTE: If the opposition has already entered the results, you only need to check that the information is correct. If it’s not, you need to contact the other team, or the administrator for the Association.
**STEP 4: Enter Player Scores**

You will get a screen that looks something like this (but it will be blank):

**Batting**: You need to complete "How Out", "Fielder", "Bowler", "Runs", "FOW". The other information is optional - some clubs wish to keep track of information such as 4s and 6s, so contact your club to find out if you need to enter all this info.

You can "hide" the batting when you enter the bowling by clicking on the "column visibility options".

**Column Visibility options**

**Bowling**: You need to complete "Num" (which is the bowler number, then O, M, W, R (overs, maidens, wickets, runs). You can enter "Wd" and "Nw" (wides and no balls) if you want to.

Periodically click on Save as Draft - eg after you've entered the batting, again after you've entered the bowling.

Click on Save as Draft a final time BEFORE you click Save.

**Save**: Click on Save to "publish" the player scores. This means they are final and everyone can see them.

If there is a problem (ie if something doesn't add up), you will get a message that tells you what needs fixing. Otherwise, you will get the message that Player Scores have been saved.

**STEP 5: Log out.**